

ILLAWARRA BRIDGE ASSOCIATION INC.  
Agenda for the Management Committee Meeting 6<sup>th</sup> June 2025  
to be held at 10 am in the IBA Hall

1. Welcome
2. Attendees: Kaye Hart, Cath Gregory, Marie Pickering, Chris Yates, Grant Cowan, Carolyn Githens, Cheryl Waters, Carol Jeffs
3. Apologies: Dave Gallagher, Ngaire Meehan, Julie Cowling,
4. Minutes of the last committee meeting
  - 2.1 Acceptance; moved C. Githens, seconded M. Pickering and passed.
5. Business arising from the previous meetings
  - 3.7 Transition of the Club to MyABF. There are about 87% of club members on myABF with the remainder being non-playing members. The IBA trust account moneys have been transferred to myABF. The President thanked N. Meehan, C. Githens and G. Cowan for the successful transfer of these monies and acknowledged the huge amount of work that they had all contributed to this process.
  - 3.13 Updating bank signatures –This action has been transferred to Carolyn Githens, Ngaire Meehan and Marie Pickering and has been completed with the exception of removing old office bearers from the signatory list.

Action 2025/13: Cheryl Waters to provide a procedure for logging into the drop box both at home and at the club. On-going
6. Correspondence
  - 6.1 Correspondence In
    - 6.1.1 9 April 2025 - Colin Wilton asking for bank details to be re-supplied to him.
    - 6.1.2 12 April 2025 – Barry Smith member application.
    - 6.1.3 14 April 2025 – Erica Gray about club cushions stored in her shed.
    - 6.1.4 21 April 2025 – Tournament Committee minutes for April meeting (included below).
    - 6.1.5 9 May 2025 – Dates for the rest of the year from the Outdoor Club.

- 6.1.6 9 May 2025 – Tournament Committee minutes for the May meeting (included below).
- 6.1.7 9 May 2025 – e-mails regarding the leaking hot water service.
- 6.1.8 10 May 2025 – thank you from Movemeber for our donation.
- 6.1.9 21 May 2025 – e-mail from Colin Wilton requesting a meeting (subsequently held with Marie).
- 6.1.10 30 May 2025 – e-mail from Jill McRae requesting permission to put a poster calling for volunteers for a university study on the noticeboard at the club.

6.2 Correspondence out

- 6.2.1 9 May 2025 – e-mail from council confirming that the repair of the hot water is our responsibility.
- 6.2.2 31 May 2025 – reply to Jill McRae confirming that it is OK to place the poster about the university study on the noticeboard.

6.3 Business arising from the correspondence

Item 6.1.3 Erica Gray has been asked to bring the cushions to the club as there is room to store them in the office and the committee will then decide on long-term use of the cushions.

Item 6.1.9 Colin Wilton wanted to discuss the layout of the room, including matching tablecloths on the tables that they would be using. M. Pickering has met with Ken Soldi and they will arrange the room as per Colin’s request for each Outdoor Club meeting.

7 Reports to the Committee

7.1 Financial Report

The summary of the Financial report tabled by the Treasurer is given below.

**Illawarra Bridge Association**  
**Balance Sheet**

<b><u>Current Assets</u></b>	<b><u>APRIL/MAY 2025</u></b>	<b><u>MARCH 2025</u></b>
Cash		
E-Saver Account - CUA	\$11,313.52	\$23,082.42

Prime Access Bank A/c		
Chq	\$313.15	\$540.04
Property Account	\$6,559.56	\$6,329.56
Term Deposit	\$199,024.82	\$199,024.82
Petty Cash	\$300.00	\$300.00
Cash on Hand		
Accounts Receivable		
Interest Receivable		
<b>Total Current Assets</b>	<b>\$210,638.34</b>	<b>\$229,276.84</b>

**Net Assets** \$210,638.34 \$229,276.84

Motion: that the financial report be accepted, moved: C. Gregory and seconded: G. Cowan, passed. It was noted that as the trust account was no longer needed that it would be closed.

## 7.2 Assistant Secretary's report

### Hours of use March 2025

WCC requested March 2025 hours of Use and Number of Bookings (bookings include the card club and the number of sessions or times we use the club for Bridge )

Attached is the official report sent to WCC

In summary

Hours for bridge 173 (up 40 hours on last march 2024)

Hours for card club 5

Total bookings 27

### Review fees and charges

in May WCC asked our club to review fees and charges as attached .

have sent this onto Carolyn.

To be discussed at the meeting.

### Storm damage check

At the end of March following major storms WCC checked to see if we had any problems.

Ken and others did a good look around and we found we had no issues at all.

### Zipheater for hot water

Not really a WCC issue but they became involved with our ZIP heater issue because we didnt know if the current leak was our problem to sort or theirs.

Turns out its ours and between Ken and myself it has a resolution and will be fixed by

Zipwater who do the servicing in our area either on friday 6 or Monday 9th June.

### Flag holder

Asked WCC for advise to get a flag holder, gave me a website and shortly expect to have sorted an appropriate and approved ground spike. (also turns out we have a spike just may need some fittings) Working with Ken and Sue.

It was noted that the original flag holder has now been modified by Ken Soldi to make the fitting safe for use.

### 7.3 Business arising from the Financial Report

Motion: that the signatories to the bank account no longer holding office in the IBA be removed from the bank accounts. Moved C. Gregory, seconded G. Cowan and passed. The bank will be approached to remove Rob Kinloch, Jeff Carberry and Tony Wright from the account as they are no longer holding office in the IBA.

### 7.4 IBAND Report

Jeff Carberry, Rob Kinloch and Dave Havyatt have been working with Barb Overington to address computer problems. It appears that the last change that Jeff Carberry made to the setup is working. The June 13 session at IBAND has been cancelled as Barb Overington will be attending the Director's workshop being held at the IBA hall.

### 7.5 Tournament Committee Report

Minutes of the last two committee meetings are attached to these minutes.

### 7.6 Congress Convenor's Report

It was agreed to send the report that the Congress Convenor prepared for the club be sent to Jeff Carberry for consideration. The Congress Convenor, M. Pickering, then tabled a proposal to categorise teams by an aggregate of their master points. Motion: that the aggregate master points of < 400 for novice teams, >400<1200 for restricted teams, >1200 <2000 for intermediate teams and Open categories be used for the Chris Diment Congress. Moved Cath Gregory, seconded Chris Yates and passed. It was noted that if the fields were split on this basis then it would need to be checked with the NSW Master Point secretary to ensure that it didn't affect the awarding of master points for the congress. The draft budget for the Chris Diment Congress was tabled and accepted with small changes to the prizemoney being awarded.

### 7.7 Web Site Report

C. Waters was thanked for her work in updating the IBA website.

### 7.8 Business Plan Report

### 7.9 Publicity Report

## PUBLICITY REPORT JUNE 2025

- Email sent to the Wollongong council thanking them for including the Illawarra Bridge Association in their Seniors Festival Booklet of activities and advising them that the people who attended are enjoying the lessons.
- I am putting together a report on the 30<sup>th</sup> Birthday Party celebrations.
- I am sending the story on Paul Lavings to The Senior a free paper with information of interest to seniors and published monthly and available at various outlets throughout the Illawarra region.

In addition to the report, C. Yates proposed contacting a number of organisations, including the Builders Club, about sponsorship options for the Congresses held by the IBA. This was agreed to.

#### 7.10 Newsletter Editor's Report

There wasn't a report from the Newsletter Editor but the President thanked Dave Hayvatt for the very good first newsletter that he had produced.

#### 7.11 Any other Reports

#### 7.12 Acceptance of Reports

### 8. General Business

#### 8.1 The ABF Foundation have contacted us about running a session on Tuesday, 23<sup>rd</sup>

September 2025, to raise money for the Foundation. In this session, 36 boards are played nationally with Charity Red Master Points awarded. The cost of this session is \$5 to the Foundation as well as club table fees. The club would need to nominate to hold this session by June 15, 2025. Motion: that the IBA hold this session. Motion: If holding this session what would be the table fees to our members. This proposal was discussed and it was decided that it was more appropriate for the club to make a \$200 donation to the Foundation rather than holding the special session. Motion: that the IBA make a \$200 donation to the ABF Foundation moved: G. Cowan, seconded C. Yates and passed.

#### 8.2 The President noted that there was a need to increase the length of time that the lessons are held over from 6 to 8 weeks as it was difficult to cover all the information in the 6-week period. Motion: that the lessons be increased from 6 to 8 weeks, moved: C. Jeffs, seconded C. Yates and passed.

#### 8.3 Members joining the IBA that do not have IBA as their home club do not incur the registration fee charged by the ABF. Consequently, it was agreed that these members be charged the Concession Rate of joining the club. Moved C. Githens, seconded G. Cowan and passed.

#### 8.4 A draft procedure for handling new members was discussed and it was agreed that it be updated based on the Committees input and re-submitted to the committee.

#### 8.5 Motion: That Directors, mentors and lesson providers receive complementary sessions when they are working at the IBA. Moved C. Gregory, seconded C. Yates and passed. M. Pickering was asked to let the Directors know about the complimentary sessions and also to remind them to log out of every session.

8.6 C. Jeffs was thanked for the enormous amount of work that she did to make the Birthday Party such a success. The party organisation and booklet were absolutely wonderful.

8.7 A discussion of moving pictures around the club rooms was held and the Committee agreed to C. Jeffs suggestions.

#### 9. New Members

Tony George, David Ailwood, Erin Bullen, Antje Badger, Deidre Macdonald, Valerie Nuske, Walter Nuske, Ann Marie Collaery, Jennifer Storrar and Jennifer Rose

Motion: That these members be accepted for membership of the IBA. Moved C. Githens, seconded K. Hart and passed

The meeting closed at 1220 and the next meeting will be held on August 9, 2025 at 10 am.

Kaye Hart, Secretary Illawarra Bridge Association Inc.

# **TOURNAMENT COMMITTEE** MINUTES

**ILLAWARRA BRIDGE ASSOCIATION** DATE 26th April, 2025

LOCATION: Figtree Community Hall TIME 11.30am

PRESENT: Stuart Cutsforth, Renate La Marra, Rob Kinloch, Liz Cusack

APOLOGIES: Grant Cowen, Dave Havyatt, Jeff Carberry

APPROVAL OF MINUTES FROM LAST MEETING: Moved –Stuart  
Seconded -Renate

## 1 BUSINESS ARISING FROM LAST MEETING

1.1 Carry over for Rob –Liaise with Barb Overington re red points events for IBAND as red point event for 21st Feb was cancelled. **ACTION-Rob 1.2**

Computer operation update procedure, including IBAND –carry over **ACTION-Dave**

## 2 CORRESPONDENCE

2.1 Results of the Survey on the Directing Workshop -sent from Dave Havyatt

### **Attached**

2.2 Directors Course Roadshow -Liaise with MC Carry Forward **ACTION-Grant**

## 3 IBA CONGRESSES

IBA Swiss Pairs

Chris Diment Congress

Director's Report for Congresses –Swiss Pair Report Carry Forward **ACTION-Jeff**

Application for next years' congresses (opens in July)

## 4 UPCOMING EVENTS (2 month in advance)

4.1 Board Generation 4.2 Dealing Roster-Liaise with Board Dealing Co-ordinator and offer workshop Carry Forward **ACTION-Rob**

4.3 Entry Sheets –GNOT and SCAT complete Hi Lo for Sat 28th June **ACTION-Renate**

4.4 Country Teams Entries **ACTION-Jeff**

### 4.5 May Events 4.6 June Events

Thurs 1st –Thursday Pairs Ch'ships 2 Sun 1st –Regional Final Country Teams

Sat 3rd –IBA Birthday Party -Split Field at Avoca, Southern Highlands

Wed 7th –Wed Teams 1 –Red Points winner

Fri 6th –IBAND Fri Pair Ch'ships -1

Sat 10th –Swiss Pairs SCAT Qual.

Sat 7th –NWP 11

Wed 14th –Wed Teams 2 –Red Points

Wed 11th –NWP 12

Thurs –NWP 10

Fri 13th –Directors' Course at

Figtree

Sat 17th & Sun 18th –State Mixed pairs Champs Congress

Sat 14th –Chris Diment Pairs

Wed 21st –Split Field

Sun 15th –Chris Diment Teams

Congress

Sat 24<sup>th</sup>—GNOT1 Gold Points  
Biggest Morning Tea Charity Day

Sat 21<sup>st</sup>—Split Field  
Wed 25<sup>th</sup>—Past President Cup & Shield 1

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Sun 25<sup>th</sup>—SCAT NowraRed Points

Wed 28<sup>th</sup>—*Australia Wide Novice Pairs*Sat 28<sup>th</sup>—Hi Lo 2

Sat 31<sup>st</sup>—GNOT 2 Gold Points

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5 REVIEW OF IBA EVENTS FOR IMPROVEMENT-Nil

6 IBA WEBSITE/CALENDAR-

6.1, 6.2, 6.3 –Inform Cheryl of various Calendar Dates -Carry Forward **ACTION-Stuart**

7 CALENDAR ITEMS(collected throughout the year)-Newfile begun by Liz for Datesfor 2026 Calendar -Complete

8 GENERAL BUSINESS

8.1 Computer / Bridgemate issues. Schedule updates to keep regular Computer / Bridgemate maintenance, including rotation of Numbered Bridgemates.

8.2 Maintenance schedule needs to be devised **ACTION-Renate**

8.3 Rob to set up time with Barb at IBAND re cleaning Bridgemates **ACTION–Rob**

8.466Club is to be reassessed. Survey members. Stuart to find an organiser.

**ACTION–Stuart**

8.5 The home Page for IBA Club has changed. Stuart to discuss with Cheryl.

**ACTION–Stuart**

8.6 Discussion re Thursday night sessions and their times.An earlier time was suggested to encourage more players. Renate will continue to discuss with members.

**ACTION –Renate**

8.7 There will be no Winter Recess for Thursday night sessions –play will continue all year.

8.8 Stuart and Renate will be away from 22<sup>nd</sup>May to the 22<sup>nd</sup>August, missing 3 Meetings.

**MEETING CLOSE**12.34pm

**NEXT MEETING**-Saturday, 17<sup>th</sup>May, 2025

## **TOURNAMENT COMMITTEE** MINUTES

**ILLAWARRA BRIDGE ASSOCIATION**DATESaturday, 17<sup>th</sup>May, 2025

LOCATION: Figtree Community HallTIME11.30am

PRESENT:Stuart Cutsforth, Renate La Marra, Rob Kinloch, Grant Cowen, Liz Cusack -and Barb Overingtonfor the first part of the Meeting

APOLOGIES:Jeff Carberry, Dave Havyatt

APPROVAL OF MINUTES FROM LAST MEETING: Moved –Stuart

Seconded –Renate

GENERAL BUSINESS with Barb Overington

1.1 Carry Forward –Rob to Liaise with Barb re red points events for IBAND **ACTION - Rob**

1.2 There are Ongoing issues with Computers. Dave had set up a new Computer for Barb. Help will still be provided if and when needed. The Computer operation update of procedures, including IBAND will be organised.

1.3A succession plan is still needed for the future of our club. People need to be trained with Routines, Computers etc

1.4 Directors' Course on 13<sup>th</sup>June –2 Learning Directors from IBAND cannot attend the course on this date.

1.5 .MyABF –Steps to use the website –a sheet of screenshots was given to Barb.

Rob will help Barb go throughthe steps.**ACTION–Rob**

1. BUSINESS ARISING FROM LAST MEETING

8.1 Ongoing Computer issues 8.2 Carry Forward Maintenance Schedule -ACTION  
RENATE on her return 8.3 Jeff has shown Barb how to clean Bridgemates. 8.4 66  
club discussed -Who has the Responsibility for Decisions? Our Recommendation to the  
Management Committee is that we have a split Field on a Wednesday or Saturday with  
the 66 club if there is enough interest. 8.5 The Home Page of the IBA Website is now  
fixed.  
8.6 There has been no interest to have the Thursday night session earlier. The 6.00pm  
session is not being done in Stuart's Absence.

2 CORRESPONDENCE-IBAND Computer from Dave Havyatt (attached to  
Agenda) was discussed. See 1.2 above.

### 3 IBA CONGRESSES

IBA Swiss Pairs

Chris Diment Congress-Entry Numbers are good -only 6 tables to fill.

Director's Report for Congresses-Swiss Pair Report -Carry forward **ACTION -Jeff**  
Application for next years' congresses (opens in July)

#### 4 UPCOMING EVENTS(2 months in advance)Page 2

4.1 Board Generation-Jeff has this under control.

4.2 Dealing Roster-Rob said any problems can be reported to him.

Dealers come.....early on Tuesdays for Wednesdays –Tom Malcher and Ruth Neild  
Wednesdays for Saturdays -Dave Gallagher

Thursdays –Carol Jeffs –she has keys

It was noted that our cards seem to get dirty too often, even though the machine gets cleaned.

4.3 Entry Sheets–Hi Lo done–organised by Marie.

4.4 3 Teams entered by Jeff for Country Teams Competition Sunday, 1st June at Bowral, not Avoca.

4.5 Biggest Morning Tea on Wednesday 11th June organised by Kaye Hart.

4.6 The Directors' Course will be from 10.00am –3.30pm at Figtree, run by Ian Lyle–Fri 13th June

#### 4.5 May Events 4.7 July Events

Wed 21st–Split Field Wed 2nd–Past President Cup & Shield 2

Sat 24th–GNOT 1 Gold Points-Red Points

Sun 25th–SCAT Nowra Wed 9th–IBAND Wed Pair Ch'ships

Wed 28th–Australia wide Novice Pairs-1 winner

Sat 31st–GNOT 2 Gold Points Sun 13th–Australian National Ch'ships 6-17th

Wed 16th–Split Field

#### 4.6 June Events Sat 19th–NWP 14

Sun 1st–Regional Final Country Teams  
Red Points

Tues 22nd–Tuesday Pairs Champs 1

at Bowral, Southern Highlands

Sat 26th–GNOT 1 Gold Points

Fri 6th–IBAND Fri Pair Ch'ships -1 winner  
26th, 27th

Sun 27th–*Central Coast Restricted*

Sat 7th–NWP 11  
Points

Tues 29th–Tuesday Pairs Champs 2 Red

Wed 11th–NWP 12 + Biggest Morning Tea Wed 30th–NWP 15

Fri 13th–Directors' Course at Figtree Sat 14th–Chris Diment Pairs Congress

Sun 15th–Chris Diment Teams Congress

Sat 21st–Split Field

Wed 25th–Past President Cup & Shield 1 -Red Points

Sat 28th–Hi Lo 2 Pairs

#### 5 REVIEW OF IBA EVENTS FOR IMPROVEMENT Nil

#### 6 IBA WEBSITE/CALENDAR-Done

#### 7 CALENDAR ITEMS (collected throughout the year)-Ongoing by Liz

#### 8 GENERAL BUSINESS

8.1 Calendar changes were discussed. There seem to be too many.

\* No events are scheduled for School Holidays or National or State Bridge events. \*

Our Dates are made before some other events are finalised -one reason for the changes.

\* There is a need to compare dates beforehand –at the start of each year.

\* There can be no guarantee of Calendar dates made

by us.

8.2 Rob is to be Chairperson of the Tournament Committee Meetings in Stuart's absence.

MEETING CLOSE–12.31pm NEXT MEETING–Saturday, 12th July, 2025

All

From Dave Hayyatt

26/04/2025  
8:55am Saturday

As I will text shortly I am a late apology for the Tournament Committee

The results of the survey on directing workshop

Could you please identify which audience group you fall into.

Answer Choices-	Responses-
- Existing Director	8.70% 2
- Aspiring Director	4.35% 1
- Player interested in improving your understanding	34.78% 8
- Not interested in the Directing Workshop (please ignore the next question)	56.52% 13

Total Respondents: 23

Please mark which of the following would be of interest to you..

Answer Choices-	Responses-
- Movements	63.64% 7
- Technology - Scoring/Bridgemates	36.36% 4
- Simple Laws - the most common calls	81.82% 9
- Simulations at the table	45.45% 5
- Situations - Hesitations, Claims, Misinformation, Withdrawn calls	72.73% 8
- In the law book, where do you find....	27.27% 3

Total Respondents: 11

Responses from two existing Directors

1. Movements, Technology - Scoring/Bridgemates, Situations - Hesitations, Claims, Misinformation, Withdrawn calls
2. Simple Laws - the most common c

Response from the one Aspiring Director

Movements, Simple Laws - the most common calls, Simulations at the table, Situations - Hesitations, Claims, Misinformation, Withdrawn calls

With our session there is time for two two-hour modules. I suggest Simple Laws (The Director is called) and Situations are what would interest IBA most

But depends on what other clubs have said to Marie

David

Send to  
Management  
Committee  
with our  
minutes  
- Kaye





